

English Conversation Hour
University Academic Success Programs, Polytechnic

Available times:

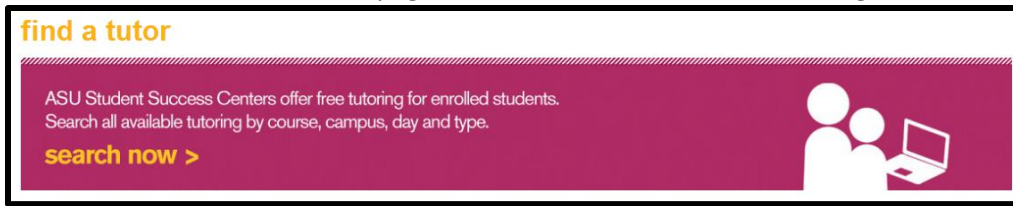
Wednesdays, 12:00pm – 1:00pm

Thursdays, 2:00pm – 3:00pm

Fridays, 12:00pm – 1:00pm

How to reserve your spot:

- Visit <https://studentsuccess.asu.edu>
- Scroll down to the middle of the page and click on the “Find a Tutor” image.



- Select the “Polytechnic” and “Writing” search options. Leave the course and day options blank.

Select Search Options

course	campus	day	type
<input type="checkbox"/> ACC231 <input type="checkbox"/> ACC232 <input type="checkbox"/> ACC241 <input type="checkbox"/> ACC242 <input type="checkbox"/> ACC315 <input type="checkbox"/> ACC340 <input type="checkbox"/> ACC346 <input type="checkbox"/> ACC350 <input type="checkbox"/> ACC380	<input type="checkbox"/> Downtown <input checked="" type="checkbox"/> Polytechnic <input type="checkbox"/> Tempe <input type="checkbox"/> West	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<input type="checkbox"/> Foreign Language <input type="checkbox"/> Online <input type="checkbox"/> Review Session <input type="checkbox"/> Supplemental Instruction <input type="checkbox"/> Tutoring <input checked="" type="checkbox"/> Writing

- Click on the “Search” Option.
- Scroll down the page until you see a tutor option with the name of “English Conversation Hour.”

course: Writing					
day of week	available time	location	campus	first name	sign up
Wednesday, Friday	12:00pm to 1:00pm	CNTR LL-90	Polytechnic	English Conversation Hour	Sign up
Thursday	2:00pm to 3:00pm	CNTR LL-90	Polytechnic	English Conversation Hour	Sign up

- Click on the “Sign up” hyperlink next to “English Conversation hour.”

- You will be redirected to our appointment site. If you are not already logged-in to your ASUrite, do so now.



ASU ARIZONA STATE UNIVERSITY

ASU Police Department
Watch Safety Awareness Training videos on Blackboard
cfo.asu.edu/police-safety-training

Sign In

ASURITE User ID: [Activate or Request an ID](#)

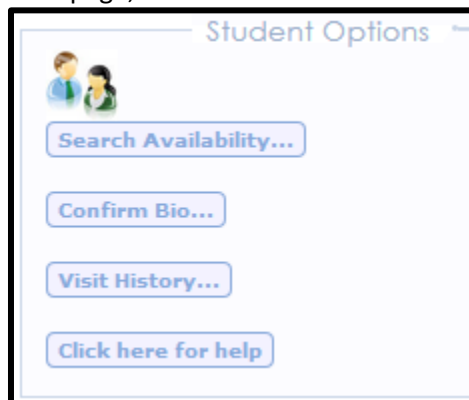
Password: [Forgot ID / Password?](#)

Remember My User ID

Need Help? Visit the [Help Center](#) or call 1-855-ASU-5080 (1-855-278-5080)

[System Status](#) | [ASU Home](#) | [Copyright](#) | [Acceptable Use](#) | [Privacy](#)

- On the TutorTrac main menu page, click on the “Search Availability” option in the left-sidebar.



Student Options

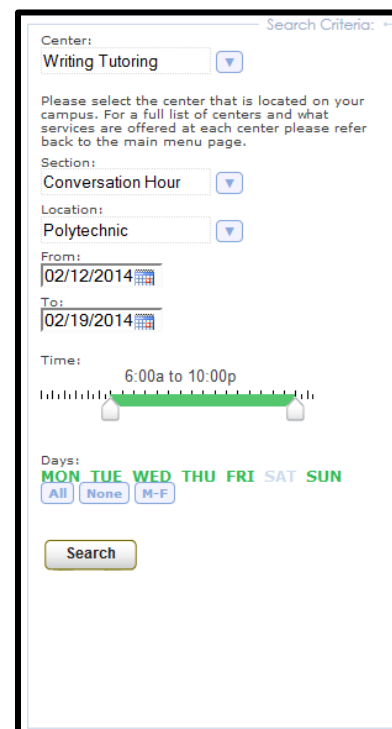
[Search Availability...](#)

[Confirm Bio...](#)

[Visit History...](#)

[Click here for help](#)

- Complete the following fields in the “Search Criteria” sidebar.
 - Center: Writing Tutoring
 - Section: Conversation Hour
 - Location: Polytechnic
 - From/To: [Your desired date rang]
 - Time: [Leave as-is]
 - Days: [Leave as-is]



Search Criteria:

Center:

Please select the center that is located on your campus. For a full list of centers and what services are offered at each center please refer back to the main menu page.

Section:

Location:

From:

To:

Time:

Days: **MON TUE WED THU FRI SAT SUN**

- Click on the “Search” button.

- Appointment options will populate the right-hand side of the screen.

Available Time Slots:			
Wed 2/12/2014	Thu 2/13/2014	Fri 2/14/2014	Wed 2/19/2014
Polytechnic Conversation 12:00 PM - 1:00 PM	Polytechnic Conversation 2:00 PM - 3:00 PM	Polytechnic Conversation 12:00 PM - 1:00 PM	Polytechnic Conversation 12:00 PM - 1:00 PM

- Click on a time which you wish to reserve.
- An “Appointment Entry” screen will pop up. Click “Save” if this is the date and time of the appointment you wish to reserve.

Appointments Entry ✖

Student: XXXXXXXXXX Staff: POLY CNTR 92 English Conversation

Appointment Info

Please bring the following items to your appointment: ASU Sun Card, Class Assignment, and a draft if you have one (for writing appointments).

Center: Location:

Subject: Fund:

Date: Time: To:

Cell phone number:

Notes:

Created 00/00/00 at 00:00:00 by
Modified 00/00/00 at 00:00:00 by

- You should receive an email confirmation that your spot in the English Conversation Hour has been reserved!